

MINUTES OF THE EXTRAORDINARY MEETING OF SOUTH KILLINGHOLME PARISH COUNCIL HELD ON  
FRIDAY 13<sup>TH</sup> OCTOBER 2017 AT 1830 IN THE COMMUNITY CENTRE.

Present: Chair Cllr D Evans

Cllrs J & K Hesketh, G & C Hooker, A Morbin, M Price, L Jervis,

In attendance: Ms H Smith – clerk

Cllr D Wells, North Lincs Council

3 members of the public

1. Apologies: Cllrs D Robinson, P Crofts, R Hannigan, P Clarke

If you are unable to attend a council meeting please send apologies to the Chair directly.

2. Declaration of interest – none

3. To approve payment of the renewal of the insurance

Approval was given to pay the renewal of the insurance

Proposed by Cllr C Hooker, seconded by Cllr J Hesketh and agreed by all.

4. Financial matters including accounts

The Chair confirmed that she is in receipt of a Lloyds cheque book and is authorised along with another signatory to raise cheques.

To pay the bar licence

It was agreed to arrange payment for the bar licence. Although at the time we were not sure how much this would cost, it was agreed that up to £300. could be spent on the licence renewal. Proposed by Cllr K Hesketh, seconded by Cllr J Hesketh and agreed by all.

To Pay accounts

It was agreed to arrange payment for data protection.

Proposed by Cllr Morbin, seconded by Cllr Price and agreed by all.

It was agreed to set up a direct debit with Total Gas & Power for the gas supply to the community centre. Cllr Morbin had set up a new 3-year contract which carried a new tariff and no daily charge.

Cllr Wells asked if any of the bills had been paid to date Cllrs Evans and Morbin explained that as we didn't have access to any money until Thursday 8<sup>th</sup> October, no bills had been paid.

#### North Lincs Grass cutting account

It was confirmed that the invoice covered grass cutting for the period April 1st 2017 – March 31<sup>st</sup> 2018. As there was a discrepancy on the marking of the field, the clerk would make enquiries and ask for a revised invoice. Cllr Morbin mentioned that the Immingham Town clerk said, they could offer a cheaper cutting service.

#### Purchase of Kettle

This was proposed by Cllr J Hesketh, seconded by Cllr Price and agreed by all.

#### Invoice for Window replacement

This was proposed by Cllr C Hooker, seconded by Cllr K Hesketh and all agreed.

#### Accounts

#### Lloyds Bank balance as of 9<sup>th</sup> October 2017 - £4,150.00

i) ACCOUNTS FOR PAYMENT:				
	Payee	Cheque Number	Amount	Date
	Information Commissioners Office. Data Protection Registration.	000001	£35.00	16/10/2017
	Middletons Glass Ltd Replacement window.	000002	£129.70	16/10/2017
	BHIB Insurance Brokers Local Councils Insurance.	000003	£2,424.30	16/10/2017
	North Lincolnshire Council Community Centre Bar Licence.	000004	£180.00	16/10/2017
	Cllr Robinson for cleaning items	cash	£6.55	24/08/2017
	Ink	cash	£53.37	29/09/2017
	Toner	cash	£82.00	29/09/2017

#### Co-operative Bank balance as of 29<sup>th</sup> October 2017 - £17,349.03

Telephone & Broadband	Direct debit	£58.73
Telephone & Broadband	Direct debit	£62.93

## INCOME RECEIVED

Room hire July KCB – 8 sessions	£120.00
Room hire August KCB – 9 sessions	£135.00
Room hire September KCB – 8 sessions	£120.00
Room hire – Poll station	£150.00 (cheque)
Money from Sarah	£130.00
Old bar stock	£44.10
Community Centre booking fee	£20.00
Cash from Yorkshire Bank	£4,000.

### 5. Audit and accounts procedure

Cllr Wells looked through the Internal Audit Checklist 2016/17 and explained that as councillors you are representing South Killingholme and it doesn't matter what anyone has done or not before, it's whether you are happy or not. If you are not happy, you must put down why not and sort it out and get it right. You cannot put simply put answers saying you are not happy.

Cllr Evans said she would complete another audit form with Cllr Crofts. Everyone was happy for Cllrs Evans and Crofts to complete and send off.

Risk Assessment for accounts

Clerk to download this from Ernllca's website

### 6. Any other business

The field

Originally the lease signed in 1967 for 28 years, has been rolled over however, the issue with the boundary continues. Cllr Morbin is still awaiting a reply from Chapmans and their solicitors. Cllr D Wells said future correspondence regarding the boundary should be sent to North Lincs Council and copy him in. Cllr Wells will ensure it reaches the right department.

Road markings

Cllr Wells informed the meeting that there will be change in the speed limit along the new road heading towards East Halton and new signs will be displayed. Yellow lines will be put in place on Lancaster Approach and Greengate Lane / Top Road. He suggested if we feel the village would benefit from further markings, then we need to inform the council by October 28<sup>th</sup>, to ensure all the work is done at the same time. It was agreed the following needed to be put forward:

The whole of Greengate Lane needs a rethink and a crossing for school children

St. Denys needs yellow lines

A 20 mile an hour sign on School Road

The bus stop near the new bridge that connects North and South Killingholme needs to be moved as drivers coming off the bridge cannot see oncoming traffic if a bus is at the bus stop.

A 30 mph speed limit needs putting in place down Staple Lane

Stocking the bar

A limit of £500 was agreed to restock the bar. Proposed by Cllr K Hesketh, Seconded by Cllr J Hesketh and agreed by all.

Flowers in bloom

Cllr Wells advised we complete and return the form as soon as possible. The form was completed and sent to Cllr Hannigan on Tuesday 17<sup>th</sup> October 2017.

Village sign

Cllr Evans has put in for a free Welcome sign – it was suggested we could put a planter under such sign, using some of the monies from the Flowers in bloom project. It was suggested we have two welcome signs, one for South Killingholme North and one for South Killingholme South.

It was suggested this be added to the agenda for the next meeting.

Improvements Grant

Cllr Evans confirmed that £25,000 had been made available by North Lincs Council via Cllr Hannigan. The money is to be spent on improvements and it was suggested a new central heating for the community centre, would be a good investment. The clerk will obtain three quotes and everyone is to give some thought to additional improvements.

It was suggested this be added to the agenda for the next meeting.

Liaison Meeting

Cllr Evans was very impressed with their Imagination Library, Wellbeing and Street Sports activities.

It was suggested this be added to the agenda for the next meeting.

Casual Vacancy

A notice has been put up in the village store and the village notice board.

Meeting concluded at 1940 hrs