

2014/15 – AGM (1).
SOUTH KILLINGHOLME PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD ON MONDAY 28th APRIL 2014 AT 6.30PM

PRESENT: Cllr's D Evans, P Hull, T McInnany , C Turner.
Cllr's P Clark, D Wells.

IN ATTENDANCE: Mrs K Pickering – Clerk.

1. **ELECTION OF CHAIRMAN**
Cllr Evans – proposed by Cllr Hull, seconded by Cllr Turner.
Elected unopposed

2. **ELECTION OF VICE CHAIRMAN**
Cllr Hull – proposed by Cllr Turner, seconded by Cllr Johnson.
Elected unopposed

3. **Apologies:** Cllr L Johnson, Cllr J Wardle.
- 4.
5. **Review of salaries, wages and allowances :**
 - a) Clerks salary – To confirm that the clerks salary will remain unchanged for the forthcoming financial year – 8 hrs/week at £10/hr.
 - b) Caretakers wages – to comply with national minimum wage – working a maximum of 10 hours/week.

6. **To review the following policies, approve and adopt.**
 - a) Risk Assessment - The risk assessment is updated to reflect the risk of petty cash and the bar float. It was agreed that the clerk should attend a VANL course on General Health and Safety and Fire Risk Assessment which would update and improve the risk assessments held by the parish council for the community centre. The risk assessment was approved and adopted unanimously.

2014/15 – AGM (2)

- b) Asset Register - It was noted that the asset register requires updating but it was agreed that the bowls club equipment would be inspected and disposal of some of these assets considered. The current asset register was approved and adopted unanimously.
- c) Standing Orders and Financial Regulations- approved and adopted unanimously.
- d) Insurance Policy – approved and adopted unanimously.
- e) To review and confirm the hire charges at the community centre- The charges are to remain unchanged.
- f) Chairman's Allowance – to confirm the payment of the Chairman's allowance – agreed at £100 per annum.