

**SOUTH KILLINGHOLME PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD ON TUESDAY 8TH MAY 2012 AT 6.30PM**

PRESENT: Cllr's Evans, Hull, Walters, Coley, McInnany ,Bett and Cllr P Clark.

IN ATTENDANCE: Mrs K Pickering – Clerk. One member of the public.

1. **ELECTION OF CHAIRMAN**
Cllr Evans – proposed by Cllr Hull, seconded by Cllr Bett.
Elected unopposed
2. **ELECTION OF VICE CHAIRMAN**
Cllr Hull – proposed by Cllr Walters, seconded by Cllr Evans.
Elected unopposed.
3. **Apologies:** Cllr J Wardle.
4. **Review of salaries, wages and allowances :**
 - a) Clerks salary – To confirm that the clerks salary will remain unchanged for the forthcoming financial year – 8 hrs/week at £10/hr.
 - b) Caretakers wages – to comply with national minimum wage – working a maximum of 10 hours/week.
5. **To review the following policies, approve and adopt.**
 - a) Risk Assessment - approved and adopted unanimously.
 - b) Asset Register - approved and adopted unanimously.
 - c) Standing Orders and Financial Regulations- approved and adopted unanimously.
 - d) Insurance Policy – to approve the increase of fidelity insurance cover to £20,000 – policy reviewed and approved. The clerk advised the meeting that AON Insurance provide fidelity insurance cover to £250,000 as standard and therefore the fidelity cover needs no further action.
 - e) To review and confirm the hire charges at the community centre- The charges are to remain unchanged apart from the 'whole centre' charge will no longer apply – each room required will be charged individually.