

**MINUTES OF THE MEETING OF SOUTH KILLIGHOLME PARISH COUNCIL HELD ON MONDAY  
4<sup>th</sup> January 2016 AT 6.30PM IN THE COMMUNITY CENTRE.**

- Present :** Chairman: Cllr D Evans  
Cllr C Stinson, Cllr G Hare, Cllr P Crofts, Cllr S Bainbridge,  
Cllr A Morbin, Cllr K Hesketh, Cllr J Berry, Cllr P Hull, Cllr L Johnson.
- In attendance :** Mrs K Pickering – clerk.  
Cllr's Hannigan, Wells and Clark. Seven members of the public.

**PUBLIC FORUM**

A member of the public attended to advise the meeting of the terrible state of Baptist Chapel lane – the lane is now like a river and the verges have been driven over creating mud everywhere. The lane is not curbed therefore N.L.C will not sweep it. Cllr's Clark, Hannigan and Wells agreed to take this matter up with N.L.C.

A member of the public attended to ask the meeting what traffic calming measures will be introduced down Greengate lane when the motorway is closed – Cllr's Clark, Hannigan and wells agreed to take this up with Steve Harrison and Roy Hindmarsh at N.L.C.

1. **Apologies :** Cllr T McInnany.
2. **Declaration on Interest on any agenda item:** Item 8(i) Cllr's Berry and Evans.
3. **Adoption of the minutes of the Parish Council meeting held on 7<sup>th</sup> December 2015**  
The minutes of the meeting held on 7<sup>th</sup> December 2016 were proposed for adoption by Cllr C Stinson, seconded by Cllr J Berry and unanimously agreed.
4. **Matters arising from the minutes of the Parish Council meeting held on 7<sup>th</sup> December 2015**
  - i. Primitive Chapel Lane road surface – N.L.C advise that there are no outstanding issues.
5. **Planning**

Opportunity was given to one person (member of the public) from each side to state, within 3 minutes, objections or support for the application.  
No planning applications received.
6. **To give consideration to the future management of the community centre to include:**
  - a) Appointing a management committee consisting of equal numbers of parish councillors and local residents(including younger members of the village).  
This management committee will initially consider the following matters:
    - i) The marketing strategy of the community centre
    - ii) Consideration to providing a 25% discount on the hire charge of the community centre for residents of the parish.
    - iii) Consideration to the continuation of 'In house' bar facilities at the community centre including consideration to using a local landlord to provide the bar facility.

Cllr Morbin expressed concern about the financial arrangements/responsibility for the community centre and the overall control of the community centre.

Cllr Hannigan suggested that the existing community centre committee should provide a draft terms of reference specifying exactly what the community centre management committee would be responsible for, what the management committee would do, the financial arrangements for running the community centre and responsibility for such financial arrangements and how and when the management committee would respond/report to the parish council. It was agreed that the existing community centre committee would provide a draft terms of reference, as described above, for the parish council to consider.

**ii) To give consideration to providing a Youth Facility/Drop in Centre/Bowls Facility in the former bowls club area of the community centre:**

- a) to provide this facility to the above named groups free of charge
- b) to give consideration to providing financial support to the youth facility to cover the basic running costs.

a) Cllr Berry advised the meeting that there was a problem with youths in the area and by providing a facility for the youths within the bowls club area of the community centre might help resolve some of the problems being experienced. Cllr Morbin suggested that alterations to this space may be needed in the future.

Cllr Hesketh advised that someone would have to take responsibility for clearing up the rubbish from around the community centre which appears most evenings and Cllr Johnson expressed reservations as such groups have been tried in the past and they never keep going.

b) Cllr Morbin suggested that the parish council cover the cost of the utility services – electricity, gas and water for the bowls club area whilst it is being used as a youth/drop in centre for a 3 month period.

**MOTION:** To provide a youth/drop in centre within the bowls club area of the community centre to be financially supported by the parish council in paying for the utility services – electricity, gas and water for a 3 month period – proposed by Cllr Berry, seconded by Cllr Bainbridge with 8 votes recorded in favour and 2 votes recorded against.

**iii) Security of the Community Centre – to give consideration to re-locating the gate and a perimeter fence being erected all around the centre to provide security.**

Cllr Berry advised the meeting that there has been two possible offers of providing the fencing free of charge and that volunteers would erect the fencing. It was noted that if the entrance gates are relocated, access to the public footpath must still be available.

**MOTION:** To re-locate the entrance gate to the community centre and install a perimeter fence around the community centre to provide security – proposed by Cllr Hare, seconded by Cllr Berry – 7 votes in favour, 3 against.

iv) **To give consideration to the purchase and fitting of a cowl for the community centre chimney.**

It was noted that the gas safety certificate has not yet arrived after the inspection by Coultas, plumbing and heating engineers of Barton Upon Humber.

The meeting agreed that the company should be contacted, asked to fit a cowl for the chimney, provide a safety certificate and invoice for work undertaken. Cllr stinson to contact Coultas of Barton upon Humber.

It was noted that a company has not yet been asked to attend the community centre to undertake a eating inspection and provide a report of recommendations for improvements.

v) **To discuss any new community centre or bar matters.**

No new matters to discuss.

## 7. Finance

i) **ACCOUNTS FOR PAYMENT :**

Payee	Cheque no	Amount
XLN Telecom	DD	33.35
Mrs K Pickering – Admin expenses	400747	17.23
Photocopying/envelopes – 11.56, stamps – 5.67		

**The above accounts were proposed for payment by Cllr Hull seconded by Cllr Stinson and unanimously agreed.**

The clerk asked for authority to pay the caretakers and clerks wages for January before her leaving date of 29<sup>th</sup> January so that the wages are submitted to HMRC within the correct time frame – Cllr Berry proposed this motion, seconded by Cllr Stinson and unanimously agreed.

**Income (December):**

**Bar Takings** – Senior citizens Xmas party – cash sales – 28.00.

**Hire:** KCB – 120.00(Nov),

Other : 0

ii) To receive the income and expenditure year to date analysis - circulated at meeting.

**Cllr Berry asked that the correspondence sheet, accounts for payment and Income and expenditure analysis be provided with the agendas prior to the meeting.**

ii) The Income and expenditure year to date analysis along with a bank reconciliation for quarter 3 was circulated at the meeting and noted by councillors.

iii) Precept – a forward budget was provided for councillors for consideration.

**MOTION** – To set a precept of £14,500 for the financial year 2016/17 – proposed by Cllr Berry, seconded by Cllr Hull and agreed unanimously.

Cllr's Clark and Hannigan left the meeting at this point to attend another parish council meeting.

## 8. Correspondence.

i) To give consideration to the letters received from 2 residents regarding the facebook posting and agree action required.

**MOTION:** Proposed by Cllr Stinson, seconded by Cllr Hare – The clerk write a letter to the parish apologising for closing the Parish Council website, setting up a facebook page and not monitoring this facebook page adequately – to be signed by the chairman of the parish council – 5 votes recorded in favour of this motion and 3 votes against. Motion carried.  
This letter to be posted on the website and on the parish notice board.

ii) Other correspondence received:

VANL – training course diary

Rural Services Network – information

N.L.C – weekly road works list.

N.L.C – Precept for 2016/17 – to N.L.C by 29<sup>th</sup> January 2016.

ERNLLCA newsletter – December – circulated.

ERNLLCA – communication from company created to procure external audit for smaller authorities.

Letter from resident – request for it to be read at meeting – **noted by councillors.**

North Lincolnshire Local development framework – Lincolnshire lakes Area Action Plan.

Email Cllr Liz Redfern and planning Officer – response to letter from parish council regarding plans not being distributed to parish councils.

Email from Dave Warburton (N.L.C) asking for location of dog bin to be marked on a map.

Email – N.L.C – Community Warden – further information.

9. **To receive the resignation of The Clerk – K Pickering** – and to report on meeting held on 29<sup>th</sup> December 2015 to progress the clerks replacement.

Clerks resignation noted - no matters to report from meeting held on 29/12/16.

## 10. North Lincolnshire Council Matters

i) New matters to report: No new matters to report.

## 11. Delegates Reports :

- i. Reports from Parish Councillors attending meetings – No reports to receive
- ii. North Lincolnshire Council Representatives – No reports to receive.

## 12. Police Matters:

- i) NATS meeting - Cllr's Croft and Bainbridge representing Killingholme First group attended the meeting and reported that South Killingholme will still be treated as priority due to the problems with antisocial behaviour and criminal damage.

Cllr's Evans and Hull attended the meeting representing the parish council.

- ii) New Police matters to report : The clerk was asked to write to The chief Inspector at Scunthorpe Police Station and The Sergeant at Barton Police Station to advise them of the good work PC Dave Grantham is doing in South Killingholme, assuring them of the parish councils support for PC Grantham and asking them to keep PC Grantham in place at South Killingholme to give every chance for the problems in the village to be rectified.

## 13. Parish Matters

- i) To give consideration to the future of the village newsletter/magazine – Cllr Berry suggested that a village newsletter should be produced quarterly and at present a newsletter is not being produced on a regular basis. Cllr Berry agreed to organise the production of a quarterly newsletter.
- ii) New Parish Matters: Cllr Stinson advised the meeting of the official consultation on fire station closures by Humberside fire Brigade is underway. It was agreed to write to Humberside fire Brigade and Cllr John Briggs asking them not to close the local fire station. It was reported that there has been a further attack on the village doctors surgery. Cllr Crofts asked the clerk to makes enquiries with ERNLLCA to see if there are any places on the new clerks induction training to be held on 20<sup>th</sup> January 2016. Cllr Hesketh reminded the meeting of an accident on Greengate lane some time ago when abusive language was used by a member of the public. At this point in the meeting resignations were received from Cllr Evans, Cllr Hull, Cllr Johnson and Cllr Hesketh who all left the meeting. **Motion** : To accept the resignations from Cllr's Evans, Hull, Hesketh and Johnson – proposed by Cllr Morbin, seconded by Cllr Berry and unanimously agreed. Cllr Wells advised the meeting that a temporary Chairman should be appointed for the remainder of the meeting and that an extraordinary meeting should be arranged to elect a new chairperson and new vice-chairperson to the parish council. **Election of chairperson for remainder of this meeting:** Cllr C Stinson – proposed by Cllr Morbin, seconded by Cllr Berry – unanimously agreed. An extraordinary meeting was arranged for Monday 11<sup>th</sup> January 2015 at 6.30pm in the community centre. Clerk to prepare agenda and email to Cllr Stinson.

## 14. Agenda Items For Next Month's meeting.

Clerk will prepare the agenda for the February 2016 meeting and distribute on 25<sup>th</sup> January 2016.

Clerk to arrange handover of parish council documents to the newly appointed Chairman or Clerk during the week commencing 25<sup>th</sup> January 2016.

## 15. Date of Next Meeting – MONDAY 1<sup>st</sup> February 2016 at 6.30pm - Community Centre.

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**SOUTH KILLINGHOLME PARISH COUNCIL – MEETING HELD ON 4<sup>th</sup> January 2016.  
AGENDA PART (B) – CLOSED MEETING - Private and Confidential.**

**1. To receive the confidential accounts to pay and approve:**

<b>PAYEE</b>	<b>CHEQUE NO</b>	<b>AMOUNT</b>
Angela Stepan - December	400745	268.00
Mrs K Pickering – December salary	400746	Gross: 355.70 Net: 350.50

**The above accounts were proposed for payment by Cllr Hull, seconded  
by Cllr Stinson and unanimously agreed.**