

**MINUTES OF THE MEETING OF SOUTH KILLIGHOLME PARISH COUNCIL HELD ON MONDAY
7th SEPTEMBER 2015 AT 6.30PM IN THE COMMUNITY CENTRE.**

Present : Chairman: Cllr Evans
Cllr Hull, Cllr McInnany, Cllr L Johnson, Cllr C Stinson.

In attendance : Mrs K Pickering – clerk.
Cllr P Clark, Cllr D Wells. Six members of the public.

The Chairman welcomed Tim Allen – representing North Lincolnshire Council – who addressed the parish council regarding the Parish Path Partnership Scheme. This scheme encourages parish councils to take on improvements to public rights of way (footpaths and bridleways), to use local contractors or handy men to undertake the maintenance, cutting and management of these rights of way which North Lincolnshire Council will provide funding for. This is an opportunity for parish councils to take control of their rights of way. The funding for this scheme is likely to commence in March/April 2016 in time for the new cutting season. The Chairman thanked Tim Allen for explaining this scheme to the parish council.

1. **Apologies :** Cllr R Hannigan.

2. **Declaration on Interest on any agenda item:** No declarations of Interest to receive.

3. **Adoption of the minutes of the Parish Council meeting held on 3rd August 2015**

The minutes of these meetings were approved and signed by The Chairman.

4. **Matters arising from the minutes of the Parish Council meeting held on 3rd August 2015**

- i) Nameplate sign – Mayflower Close – N.L.C advise that there are two signs present – one at either end of the close. The meeting advised that there should be two nameplate signs at the School Road end of Mayflower Close. Clerk to ask N.L.C again to reinstate.
- ii) Asset Register – A photographic register and asset list was presented to the meeting which councillors approved. The clerk advised the meeting that insurance valuations on various items should be re-assessed and that the community centre should be re-valued for insurance purposes. The meeting agreed to these proposals and asked the clerk to progress these matters.
- iii) Litter Picking – South Killingholme – South – N.L.C have undertaken litter picking on the South side of the village – clerk to ensure that this continues on a regular basis.
- iv) Community Centre bins – councillors advised the clerk that the recycle bins – red and green have disappeared. Clerk to check if N.L.C have collected these bins or if they have been stolen.
- v) Hedge – 8 and 10 Greengate Lane – N.L.C have inspected these hedges and state that the properties are passable and therefore they will not ask occupiers/owners to cut the hedges at this stage.

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- vi) Street lights Pilgrims Close – These lights have been repaired.
- vii) Dog Bin – grounds of the community centre – to consider quotation from N.L.C of £120 +vat to get re-instated. The meeting did not want to accept this quotation and agreed to try and get the dog bin re-instated in house.

5. Planning

Opportunity was given to one person (member of the public) from each side to state, within 3 minutes, objections or support for the application.

- I) Application PA/2015/0976 – Planning permission to erect a rear extension and a perimeter canopy – The Hawthorns, Habrough Road, South Killingholme.

IT WAS RESOLVED to report **NO OBJECTIONS OR COMMENTS**.

- ii) Application PA/2015/0990 – Planning permission to erect two storey offices, relocation of access and associated alterations to existing warehouse and hard standings – Dsv, Eastfield Road, South Killingholme.

IT WAS RESOLVED to report **NO OBJECTIONS OR COMMENTS**.

6. Community Centre and Bar Matters.

- a) To discuss any new community centre or bar matters – No new matters to report. The clerk asked the meeting if the bar stock was adequate and in date. The meeting replied that the bar stock date would last until the Phillips66 Christmas party.

7. Correspondence.

- i) VANL – training course diary
- ii) Rural Services Network – information
- iii) N.L.C – weekly road works list.
- iv) Letter from a resident regarding posting on facebook page – clerk to read.

The clerk explained that she had corresponded with the resident regarding this matter. It is essential that the council should recognise that lessons need to be learnt from this situation. The clerk suggested, in light of this problem which had occurred and in order to comply with the transparency code, the parish council should reconsider forming a 'parish council' website – information on this website to be controlled by the clerk. Government funding has become available to set up parish council websites and it was agreed that the clerk should try to obtain this funding. It was proposed by Cllr Johnson and seconded by Cllr Stinson that if funding is not available a parish council website should still be set up. The clerk will bring to the next meeting costings for a suitable website.

- v) Standards Training for newly elected/coopted councillors – Wednesday 7th October 2015 – 6-8pm – Civic Centre, Scunthorpe – Cllr's Johnson and Stinson expressed an interest to attend. Clerk to find out if places are available.
- vi) Humberside Airport – Consultative Committee – Weds 25th November 2015 – 10.00am
- vii) Best kept Village ceremony – Monday 21st September – Worlaby Village hall – 7.30pm

8. Public Forum.

A member of the public reminded the parish council that traffic monitoring was promised on Baptist Chapel Lane – between Rose Cottage and Charmill House (Due to an increase in highways agency traffic because of the construction of the new road). Clerk to contact Roy Hindmarsh to ask for this monitoring.

HGV Trailers are being parked constantly on the double yellow lines outside Immingham Transport on Eastfield Road South. Clerk to report to N.L.C.

Traffic is queuing on the dual carriage way (inside lane) to access the petrol station – blocking the road and causing other drivers to believe they are in a queue for the traffic lights – clerk to report to N.L.C and Highways agency to see if anything can be done to resolve the problem.

The dyke on Eastfield Road needs cleaning out again – Cllr Evans to ask Kaag if they will undertake this work again.

9. Poplar Farm – No further updates to report.

10. Finance

i) ACCOUNTS FOR PAYMENT :

Payee	Cheque no	Amount
1. XLN Telecom	DD	34.72
2. N.L.C – Rates	DD	54.00
3. HMRC – VAT payment	DD	5.04
4. Mrs K Pickering – Admin expenses	400715	26.91
Stamps– 8.42 stationery/copies – 18.49		
5. HMRC – tax clerks salary	400716	5.00
6. Information Commissioner – data Protection	400717	35.00
7. N Roberts – windows	400718	25.00

The above accounts were proposed for payment by Cllr Hull, seconded by Cllr T McInnany and unanimously agreed.

Income (August):

Bank Interest – 0, Bar Takings – 0. Hire: KCB – June and July – 244, N.L.C - £20.00

ii) **To receive the income and expenditure year to date analysis - circulated with minutes.**

iii) **To consider appointing a valuer to provide an insurance valuation on the community centre and to set a budget for this valuation.**

IT WAS RESOLVED to set a budget of £300 to have an insurance valuation on the community centre.

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iv) Parish Council Bank Accounts – to report the findings of the clerks meeting with the co-operative bank, to discuss a suitable account to hold a limited amount of 'petty cash' money and agree the most suitable course of action taking into consideration the findings of this meeting.

The Business select Instant Access Account which holds £328.69 is not able to provide a debit card to use as a petty cash account. Cllr Hull proposed that the money in this account be transferred to the Community Directplus account(current account) and the Business select Instant Access Account be closed, seconded by Cllr Johnson and unanimously agreed. It was agreed that to minimise risk in taking petty cash drawings – 2 bank signatories would authorise drawing of petty cash money. A maximum of £250 petty cash to be kept.

11. North Lincolnshire Council Matters

- i) New matters to report: Pothole in footpath near no 3 St Denys – requires attention.

12. Delegates Reports :

- i. Reports from Parish Councillors attending meetings – No reports to receive
- ii. North Lincolnshire Council Representatives – No reports to receive.

13. Police Matters:

- i) NATS meeting - Cllr Hull reminded the meeting that at the last NATS meeting South Killingholme was recognised as a village which required extra attention due to vandalism at the community centre. Cllr Hull stated that the village had not received any attention or visits from Police patrols or Community Police Officers during this period and that the vandalism and anti-social behaviour at the community centre was now nearly intolerable. Cllr Clark offered to contact the Safer Neighbourhoods team and ask them to look into this problem and action accordingly.
- ii) New Police matters to report : No new matters to report.

14. Parish Matters

- i) New Parish Matters: The park on Greengate lane has undergone significant improvement – clerk to thank the team of ladies for their work, effort and success. The Murder Mystery night has been cancelled and will be re-organised for late January 2016.

15. Agenda Items For Next Month's meeting.

No specific requests.

16. Date of Next Meeting – MONDAY 5th OCTOBER 2015 at 6.30pm in the Community Centre.